KYLE ROBERT BALITZ

Versatile Professional | Media Production | Technical Support | General Labor

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COVER LETTER

10/12/2026

Dear [Hiring Manager Name],

I am writing to express my interest in the General Labor or Janitorial position with your organization. I am a dependable and hardworking professional with experience in landscaping, irrigation, retail auditing, food service, equipment maintenance, and technical support. Throughout my career, I have built a reputation for reliability, strong attention to detail, and a commitment to completing work safely and efficiently.

My background includes performing physical labor in landscaping and irrigation, maintaining clean and organized work environments in food service, conducting independent field assignments, and safely operating equipment and tools. I am comfortable working independently or as part of a team, following established procedures, and adapting to changing priorities.

In my recent role as a Field Representative with RDSolutions, I have successfully completed assignments independently while maintaining accuracy and meeting deadlines. Previous experience in landscaping and irrigation provided hands-on experience with physical outdoor work, equipment operation, lifting, digging, and site maintenance. I have also demonstrated strong dependability and attention to detail in production-focused positions where quality and consistency were essential.

I take pride in being reliable, punctual, and willing to help wherever needed. I believe my diverse work experience, strong work ethic, and positive attitude would make me a valuable addition to your team.

Thank you for your time and consideration. I welcome the opportunity to discuss how my experience and skills can contribute to your organization. I look forward to hearing from you.

Sincerely,

Kyle Robert Balitz