

K Y L E R O B E R T B A L I T Z

12495 Norell Road South, Hastings, MN 55033 | 651-491-8441 | krbalitz@gmail.com

OBJECTIVE	Seeking employment in the field of multimedia communication that utilizes my skill set of video production, music production, photography, graphic design, web design, and visual arts.		
S K I L L S	• Video Editing • Motion Graphics • Visual Effects • Interviewing • Photography	• Logo Design • Illustrating • Web Design • Traditional Drawing • Digital Painting	• Computer Technician • Desktop Support • Computer Networking • Musical Composition • Piano Performing
SOFTWARE	• Adobe Creative Cloud • Microsoft 365	• Steinberg Cubase	• MakeMusic Finale
EXPERIENCE	Video Producer / Interviewer / Illustrator04/2020 – Present The Adoptee Group <i>Oregon City, OR</i> Created, produced and released a bi-weekly video series called: "Human Stories," interviewing Korean Adoptees about their adoptee experiences. Designed book cover for foundation book. An activist for awareness on improving mental health and preventing suicides amongst adoptees. Reader04/2019 – 05/2019 Questar Assessment Inc. <i>Bloomington, MN</i> Scored standardized tests administered to students. Deployment Operations Center L2 Analyst08/2018 – 11/2018 IBM / Best Buy / CTG <i>Richfield, MN</i> Received project support calls from Project Teams and Third-Party Technicians in the field. Monitored the internal Deployment Operations Application and external ServiceNow systems for incident tickets assigned to the Deployment group. Facilitated and performed retail and network device troubleshooting as needed. Managed and troubleshoot Cisco Access switch stack. Team Lead / Reader06/2015 – 06/2018 Data Recognition Corporation <i>Bloomington, MN</i> Scored standardized tests administered to students. Was promoted to team lead and managed and supervised a group of employees. Video Producer / Interviewer / Graphic Designer02/2013 – 11/2017 Hmong Corporation <i>Saint Paul, MN</i> Co-lead in recording, editing, and producing high quality videos for Hmong TV and Hmong TV Today. Designed business logos, advertisements, and visual effects, composed music, served as a professional photographer, and conducted interviews. Also resolved any IT / computer related issues. Mortgage Loan Closer10/2010 – 12/2010 Wells Fargo Home Mortgage <i>Bloomington, MN</i> Responsible for implementing the mortgage closing process.		

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EDUCATION	Bachelor of Science in Technical Management DeVry University <i>Edina, MN</i> GPA: 3.8 / 4.0 Dean's List & Magna Cum Laude Recipient	03/2009 – 10/2010
CERTIFICATIONS	CompTIA A+ Certification 2019 [220-1001 (Core 1) & 220-1002 (Core 2)] New Horizons Computer Learning Centers <i>Eagan, MN</i>	06/2020 [Renewed]
WEBSITES	KyleBalitz.com linkedin/in/krbalitz	